

**SECRET**

Approved For Release 2000/06/06 : CIA-RDP81-00261R000700030042-0  
MEMORANDUM FOR: All MF Careerists

21 MAR 1974

SUBJECT : Finance Career Conference  
17 - 19 April 1974

1. Attached are copies of the Agenda for the Finance Career Conference to be held at the [REDACTED] on 17, 18 and 19 April 1974. Please circulate the Agenda to all members of your staff.

25X1A

25X1A

2. The Director of Central Intelligence will open the Finance Career Conference in the Headquarters Auditorium on Monday, 15 April 1974 at 2:30 p.m. All MF Careerists are urged to come and hear Mr. Colby.

3. Ideally, we would like to have all MF Careerists attend the entire Conference. However, since this obviously is not practical, you are encouraged to schedule coverage of your office so as to enable as many of your staff as can be spared to attend as much of the Conference as possible. Consideration should be given to permitting persons to attend on the day or days on which subjects of particular interest to them are scheduled for presentation and discussion, and it is emphasized that we would like to have our relatively new careerists plan to attend. In concert with the President's Energy Conservation Program, we have arranged with the Office of Logistics to provide bus service to and from [REDACTED] if there are sufficient riders. Please note bus schedule on Reservation Form.

25X1A

4. In order [REDACTED] to provide meals, lodgings, and other accommodations, each person who plans to attend all or any portion of the Conference is requested to complete a Reservation Form (copies attached) and return it to the OF/Support Staff, Room 1213 Key Building, as soon as possible but not later than 1 April 1974. Firm plans will be made to accommodate all persons who complete and return a Reservation Form by the date indicated.

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5. Please insure that a copy of the attached information sheet entitled "Administrative Arrangements" is given to each person who plans to attend the Conference. Please call the Support Staff on extension 2972 or 3059 if you or any member of your staff have any questions about the Conference.

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[REDACTED]  
Thomas B. Yale  
Director of Finance

Attachments:

Agenda

Reservation Form

Information Sheet (Administrative Arrangements)

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0930-1030 Approved For Release 2000/06/06 : CIA-RDP81-00261R000700030042-0

Intelligence  
Community Staff

[REDACTED] Associate Deputy  
to the DCI for the Intelligence Community

1030-1045

BREAK

1045-1145

History of  
Confidential Funds

Mr. John C. Warner, General Counsel

1145-1200

Wrap Up

Mr. Thomas B. Yale, Director of Finance

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Finance Career Conference

This RESERVATION FORM should be completed by each individual who plans to attend all or any portion of the Conference. Return the completed form to the OF Support Staff, Room 1213 Key Bldg., by 1 April 1974.

NAME \_\_\_\_\_ GRADE \_\_\_\_\_  
OFFICE \_\_\_\_\_ EXTENSION \_\_\_\_\_

Will you be present for the following activities? Please check one block for each entry.

Wednesday, 17 April 1974:

Lunch	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Dinner	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Overnight	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Thursday, 18 April 1974:

Breakfast	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Lunch	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Dinner	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Overnight	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Friday, 19 April 1974:

Breakfast	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Lunch	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Play Golf (Fri PM)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Golf Cart	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Bus Transportation (from West Lot - Park POV in "K" Lane, West Lot)

Wednesday, 17 April 1974:

25X1A	Depart Hqs. 0700	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Depart <span style="background-color: black; color: black;">████</span> 1730	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Thursday, 18 April 1974:

25X1A	Depart Hqs. 0700	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Depart <span style="background-color: black; color: black;">████</span> 1730	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

Friday, 19 April 1974:

25X1A	Depart Hqs. 0700	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	Depart <span style="background-color: black; color: black;">████</span> 1230	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

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